



Information Technology Department
10 S State St.
Greenfield, IN 46140
Phone: (317) 477-4309

Information Technology Department

August 13, 2024 BOW Agenda

To: Board of Works and Safety
Mayor Guy Titus

From: Rob Souchon – IT Manager

I respectfully request board approval for the following agenda item:

1. Request approval to renew lease agreement with Branden Office Equipment for the following department's leased printers that have come to the end of their current lease. The lease renewal will replace the current equipment in each of the departments and each of the departments will enter into a new equipment lease for 60 months. The chart below details the departments renewing the lease, the currently leased printer equipment, the new equipment being leased, the current monthly lease cost, and the new monthly lease cost. Cost does not include the print costs. Based on print usage, the overall monthly cost should decrease for each department even though the monthly lease price increased because the cost per page decreased with the lease renewal.

Department	Current Equipment	New Equipment	Current Lease Cost	New Lease Cost
Utility Billing	Konica C458	Konica Bizhub C450i	\$149.00	\$160.00
Street (2 units)	Konica C4050i	Konica Bizhub C4051i	\$94.00	\$110.00
Fire (2 units)	Konica C4050i	Konica Bizhub C4051i	\$94.00	\$110.00



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- Request approval to renew lease agreement with Branden Office Equipment for Animal Management. The lease renewal will cost \$80 per month plus print charges and will last for 60 months. It will replace the current equipment and add an additional printer for the department. The chart below details the department renewing the lease, the currently leased printer equipment, the new equipment being leased, the current lease cost, and the new lease cost.

Department	Current Equipment	New Equipment	Current Lease Cost	New Lease Cost
Animal Management	Konica C4050i	Konica Bizhub C4051i	\$47.00	\$55.00
Animal Management (Additional Printer)	N/A	Konica Bizhub C3321i	N/A	\$25.00